



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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**Chairman:** Cllr Bernard Arcscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons *PSLCC*



Members are hereby summoned to attend a Meeting of the  
**STAFFING COMMITTEE** of Leigh-on-Sea Town Council  
on Wednesday, 8th November, commencing at 6:30 pm.  
at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP

Michael Letch  
Locum Clerk  
3<sup>rd</sup> November 2023

Committee Membership Cllrs: Bernard Arcscott, David Bowry, Mark Flewitt, Jonathan Garston, John Lloyd, Sandra McCurdy, Craig Watt

Any member who is unable to attend the meeting should send their apologies to the Council Office.

#### **AGENDA / BUSINESS TO BE TRANSACTED**

1. HOUSEKEEPING ANNOUNCEMENTS
  2. APOLOGIES FOR ABSENCE
  3. DECLARATION OF MEMBERS' INTERESTS
  4. MOTION TO EXCLUDE PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.
- That in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs 3(d), and 24(a) – Staffing)
5. To note the NALC SLCC, pay settlement for 2023 -24
  6. CONFIDENTIAL ITEM No. 1 – Update on Investigation into the suspension of the Town Clerk.
  7. CONFIDENTIAL ITEM NO. 2 – Update on investigation of potential fraud.
  8. CONFIDENTIAL ITEM NO. 3 – Appointment of Locum Clerk.
  9. CONFIDENTIAL ITEM NO. 4 – Update to Committee on Staff Grievance.